

Bath & North East Somerset Council		
MEETING:	LOCAL PENSION BOARD - AVON PENSION FUND	
MEETING DATE:	24 th May 2018	AGENDA ITEM NUMBER
TITLE:	Pension Board – Training, Work Plan & Budget Update	
WARD:	ALL	
AN OPEN PUBLIC ITEM		
List of attachments to this report:		
Appendix 1 – Outline Training Plan		
Appendix 2 – Outline Work Plan		

1 THE ISSUE

- 1.1 The purpose of this report is to receive regular updates on Training and Work Plan issues from the Board and present the current outlines of the Training & Work Plans. Board Members are also asked to consider the outturn position of the Board and its budget for 2018/19.

2 RECOMMENDATION

That the Board

- 2.1 Notes the report and endorses the high level Training and Work Plans outlined in Appendices 1 and 2 and Budget for 2018/19.

3 FINANCIAL IMPLICATIONS

- 3.1 There are direct implications related to the Pension Board in connection with this report, however these are all currently within the planned budget for the operation of the Board.

4 REPORT

4.1 Training

- 4.2 In developing a training plan Board Members should reflect on their own statutory requirements as set out in previous reports. In summary Board Members should have a breadth of knowledge and understanding that is sufficient to allow them to understand fully any professional advice the Board is given. They should also be able to challenge any information or advice they are given and understand how that information or advice impacts on any decision relating to the Board's duty to assist the Avon Pension Fund.

4.3 As agreed at previous Board meetings individual board members should retain their own training log to evidence how they are fulfilling their responsibilities and update these on a quarterly basis to aid future training needs analysis.

4.4 A high level training plan at Appendix 1 has been developed based on the self-assessment completed by Board members which needs regular review and update to reflect ongoing individual needs and is attached for consideration.

4.5 **Work Plan**

4.6 In developing a work plan the Board should reflect the need to maintain a balance between building the knowledge and understanding of Board Members along with delivery of the statutory obligations of the Board.

4.7 The views of the Board are vital in informing the nature, frequency and cyclical nature of items as well as the timing of certain time-critical issues for consideration such as Project Brunel.

4.8 An outline of the Work Plan is attached at Appendix 2 for consideration and will continue to be worked on and re-presented at each meeting as the year progresses using the comments and feedback of the Board, Officers and other stakeholders such as the Pension Fund Committee to inform its contents.

4.9 **Outturn 17/18 & Budget 18/19**

4.10 Bath & North East Somerset Council acting as the administering authority for the Avon Pension Fund has approved terms of reference and necessary supporting arrangements at full Council on the 15th January 2015. The LPB subsequently adopted these including a budget to allow for its operation.

4.11 The LPB is now required to consider and comment on the outturn & budget detailed below with the following explanations –

Budget Area	2017/18 Budget	2017/18 Outturn	2018/19 Budget
Chairman's Allowance (& Members Expenses)	£8,000	£7,129	£8,000 (No Change - Retain)
Member Training & External Support	£3,000	£260	£6,000 (Increased by £3K from savings in Democratic Support)
Democratic Support (Meetings)	£9,000	£5,352	£6,000 (Reduce by £3K to base on actual costs)
Central Charges/ Internal Support	£15,000	£12,600	Removed to APF Recharges – Net Nil impact as not controllable cost and is an APF charge
Communications	2,000	£22	Removed – No material spend since July 2015, taken as savings

- 4.12 As with all elements of the public sector there is exceptional pressure to ensure value for money can be demonstrated and the Board should consider this in its future operations.

5 RISK MANAGEMENT

- 5.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance and there are no significant or material risks to report.

6 EQUALITIES

- 6.1 A proportionate equalities impact assessment has been undertaken and there are no significant issues to report.

7 CONSULTATION

- 7.1 Report and Issues have been subject to consultation with the Strategic Director of Resources.

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